

1 County Council of Brown County, Indiana

2 Minutes

3 May 16, 2022 at 6:30 PM

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5 Present: In person – Gary Huett, Dave Redding, Dave Critser, Art Knight, Darren  
6 Byrd, Scott Rudd, and Judy Swift-Powdrill.

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8 Gary Huett called the meeting to order. Followed by the Pledge of Allegiance.

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10 **Additions to the Agenda or Changes**

11 No additions or changes.

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13 **Approval of Minutes**

14 The Council members were provided with an opportunity to review the minutes of  
15 the Regular Session held on April 18, 2022, prior to the meeting. Dave Critser did  
16 not receive his email, so he read the minutes at the meeting.

17 **Motion:** to approve the April 18, 2022 minutes as presented. **Action:** Approved.

18 **Moved by** Dave Redding, **Seconded by** Art Knight. Motion passed unanimously.

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20 **Baker Tilley – Paige Samson**

21 Paige presented a proposal on budget consulting which would include 101  
22 educational session, basic concepts of local budgeting, budget work sessions,  
23 guidance to bridge funding gaps, overall budget support. We have Baker Tilley for  
24 a 5 year financial forecast with Caitlyn & Jason, and the Auditor also has Jacque  
25 Clements for help with budgets. Lots of discussion.

26 **Motion:** to approve the budget consulting services with Paige Samson from Baker  
27 Tilley up to \$12,000.00. **Action:** nothing. **Moved by** Scott Rudd.

28 More discussion concerning this. Diana stated that the commissioners plan on  
29 meeting every Wednesday morning in June to discuss their budget plans, she  
30 welcomed the Council to join them. The council asked Diana if she would come  
31 up with a capital exposure summary for 2023 and a summary of all the County  
32 leases.

33 **Motion:** to approve the Budget consulting services for educational seminar and  
34 capital improvement plan for \$5,000.00 not to exceed \$10,000.00. **Action:**  
35 approved. **Moved by** Scott Rudd, **Seconded by** Judy Swift-Powdrill. Motion

36 passed with a 4 to 3 vote. 4 yes – Scott Rudd, Judy Swift-Powdrill, Gary Huett,  
37 and Darren Byrd. 1 Abstain – Dave Redding. 2 no – Dave Critser and Art Knight.

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39 **Amendment to 2021 Salary Ordinance** – Theresa Cobian, payroll explained that  
40 there were 3 employees not accurate on the 2021 salary ordinance, State Board of  
41 Accounts and Baker Tilley suggested to amend the Salary Ordinance, which would  
42 add \$1500.00 to the Salary ordinance.

43 **Motion:** to approve the Ordinance # 2022-5-16-001 amending the 2021 Salary  
44 Ordinance. **Action:** Approve. **Moved by** Dave Critser, **Seconded by** Scott Rudd.  
45 Motion passed unanimously.

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47 **Amendment to 2022 Salary Ordinance** – Theresa explained that the 2022 Salary  
48 Ordinance had mistakes 2 employees didn't have the correct longevity, 1 employee  
49 gets a stipend now, and they didn't get the IT maintenance stipend, and 3  
50 employees was neglected to be put on the ARPA pay. The totally changing the  
51 Salary ordinance by \$ 27,520.00.

52 **Motion:** to approve the Ordinance # 2022-5-16-000 amending the 2022 Ordinance  
53 Salary. **Action:** Approve. **Moved by** Dave Critser, **Seconded by** Art Knight.  
54 Motion passed unanimously.

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56 **HR** – Job Descriptions –

57 IT Department - Melissa was not able to be here, so Chuck Braden spoke on her  
58 behalf. Changes to the 2022 job descriptions/Salary Ordinance using current  
59 budgeted funds. The changes are a result of the discussion and recommendations  
60 of the IT Committee consisting of the following people: Jerry Pittman, Gary  
61 Huett, Tracy Stevens, Matt Hanlon, Julie Reeves, Chetrice Romero, Stephanie  
62 Yeager, Laura Minett, Ric Fox and Melissa Stinson. The following  
63 recommendations were: that the job title change from IT Director to IT Manager,  
64 salary change for the IT Manager will change from a pay grade (23) \$52,067.10 to  
65 ARPA pay grade (29) \$63,890.95 plus longevity. The funds will come from the  
66 part-time IT line in which there is \$25,000.00. There was also a suggested job title  
67 and pay grade increase to the IT Assistant position that is not yet decided on. This  
68 will be on the next Council meeting.

69 Maintenance Stipend – The \$ 3,000.00 maintenance stipend will be divided into  
70 two \$ 1,500.00 and given to the 2 maintenance employees. This was suggested by  
71 Ric Fox the Current maintenance manager.

72 These changes will be permanent change to the Commissioners job descriptions  
73 and budgets for 2022 and will be reflect on the 2023 budget adjustments.

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75 **Parks & Recreation**

76 Mark Shields could not be here, Keith Baker spoke. They have two part-time  
77 positions right now that are making \$10.00 per hour, they would like to raise these  
78 positions up to \$14.00 per hour. They are having a hard time filling these positions  
79 at \$10.00 per hour. Keith talked about a group that is establishing “A Friends of  
80 the Park” group, they have 12 members right now. There are 225 little leaguers  
81 right now. The disc golf and skate park is going very well, attracting a lot of out of  
82 town people. The Council will vote on this at the next meeting.

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84 **Adjournment**

85 **Motion:** to adjourn. **Action:** Adjourn. **Moved by** Art Knight, **Seconded by**  
86 Dave Redding. Motion passed unanimously.

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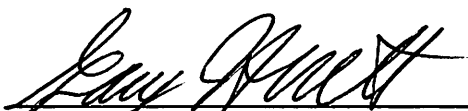
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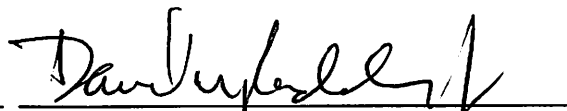
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Gary Huett, President

  
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Dave Redding, Vice President

  
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Art Knight, Council Member

  
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Darren Byrd, Council Member

  
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Dave Critser, Council Member

  
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Judy Swift-Powdrill, Council Member

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Scott Rudd, Council Member



Attest: Julia Reeves, County Auditor

